

Village of Upper Nyack
328 North Broadway
Upper Nyack, NY 10960
(845) 358-0084 Fax (845) 358-0741
village.clerk@uppernyack-ny.us
www.uppernyack-ny.us

REQUEST TO FILM
VILLAGE OF UPPER NYACK

YOU MUST PROVIDE THE FOLLOWING:

- 1) Name & address of Production Company
- 2) Contact Person with contact number
- 3) Location of shoot
- 4) Date, time & duration of shoot
- 5) Certificate of Insurance naming Village as Additional Insured (Minimum Liability Limit \$1,000,000)
- 6) Hold Harmless Agreement (signed and notarized)
- 7) Notification of neighbors within 200 ft. of property
- 8) Vehicle Summary (type, description, tag#)
- 9) Clarkstown Police Dept. Assistance (**mandatory**) (845 639-5838)
- 10) Fee: \$1,500 per day (days include **pre-production** set up, **post production wrapping** as well as **actual** days of filming. For example: 1 day prep & 1 day filming = \$3,000) Submitted prior to actual film shoot
- 11) Request to film to be submitted at least **one (1) week** prior to filming *

Two (2) weeks notice required if:

*Special effects are involved (snow, rain, fire- a licensed pyro-technician must be on site & copy of license must be submitted) or any large scale effect

*If a helicopter will be used in a scene, an additional, non-negotiable fee of \$5,000 will be required and all immediate neighbors must agree to the use of the helicopter over their property

**ALL TRASH MUST BE REMOVED FROM THE SITE
BY THE PRODUCTION COMPANY**

Village of Upper Nyack
328 North Broadway
Upper Nyack, NY 10960
(845) 358-0084 Fax (845) 358-0741
village.clerk@uppernyack-ny.us
www.uppernyack-ny.us

REQUEST TO FILM
VILLAGE OF UPPER NYACK

THIS PERMISSION IS AT THE DISCRETION OF THE VILLAGE BOARD OF TRUSTEES AND IS REVOCABLE AS THEY DEEM NECESSARY FOR THE SAFETY AND COMFORT OF THE RESIDENTS OF THE VILLAGE

Name of Production Company _____

Address _____

Contact Person _____

Phone _____

Location of Shoot _____

Property Owner _____

Production Characteristics (smoke, noise, generators, special effects, etc.)

Date, Time & Duration of Shoot _____

Vehicles to be parked at location/ Make/Model & Plate #'s

(Additional sheet made be added if necessary to list all vehicles)

Village of Upper Nyack
328 North Broadway
Upper Nyack, NY 10960
(845) 358-0084 Fax (845) 358-0741
village.clerk@uppernyack-ny.us
www.uppernyack-ny.us

REQUEST TO FILM
VILLAGE OF UPPER NYACK
Property Owner Permission

Inc. Village of Upper Nyack
County of Rockland
State of New York

Print or Type Name _____

certifies that he/she resides at _____

and that he/she is the owner of the property located at _____

and does hereby state that he/she is fully aware of the intent of the above named
production company for use of their property for the purposes of filming as well as any
special conditions of use as requested by the film company.

Signed _____

THIS PAGE OFFICIAL USE ONLY

Village of Upper Nyack
328 North Broadway
Upper Nyack, NY 10960
(845) 358-0084 Fax (845) 358-0741
village.clerk@uppernyack-ny.us
www.uppernyack-ny.us

REQUEST TO FILM
VILLAGE OF UPPER NYACK

CHECKLIST & RECEIPT OF REQUESTED DOCUMENTS

- ___ Application / Date Received _____
- ___ \$1,500 Fee per day of prep & filming (Receipt # _____)
- ___ Certificate of Insurance
- ___ Hold Harmless Agreement (signed and notarized)
- ___ Permission of Property Owner to film on Property
- ___ Notification of Neighbors (sample copy of letter or leaflet)
- ___ Vehicle Summary